



Fallen Timbers Middle School

Student-Family-School Handbook

2023-24

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District Information

District Mission

Anthony Wayne Local Schools empowers students to be future ready.



District Vision

Driven by our core beliefs and rich traditions, Anthony Wayne Local Schools will be among the best school districts in the state and our future ready Generals will be prepared to march forward with a foundation that will allow each individual ultimate success.

Portrait of a General

The Anthony Wayne Local Schools *Portrait of a General* was developed in collaboration with our community and identifies the characteristics that all students should demonstrate upon graduation. Students are provided with opportunities to develop these attributes in addition to a rigorous academic curriculum.



Learner's Mindset

A GENERAL curiously pursues new experiences and ideas to develop, learn, and contribute as global citizens; while also embracing their core values and opportunities to progress through the cycle of learning, failure, growth, and reflection with integrity.

Critical Thinking

A GENERAL deliberately and consistently investigates to expand and improve the quality of one's own thinking by embracing the process of analyzing, assessing, and reconstructing information to propose solutions that are mindful to the impact they may have on the other parts of a system.

Collaboration & Communication

A GENERAL articulates thoughts and ideas in a professional manner; effectively using oral, written, and nonverbal skills in a variety of ways and actively listens to feedback, acknowledges inputs, and responds appropriately. A GENERAL elicits diverse perspectives to make meaning, and when appropriate takes collective action.

Adaptability & Flexibility

A GENERAL demonstrates awareness and a willingness to change course and acts by reflecting on options while keeping the ultimate goal in mind.

Empathy

A GENERAL demonstrates awareness, sensitivity, concern, fairness, and respect to connect with others' perspectives, feelings, opinions, experiences, and cultures.

Equal Opportunity Statement

The Anthony Wayne Board of Education declares it to be the policy of this District to provide an equal opportunity for all students regardless of race, color, creed, disability, religion, sex, ancestry, age, national origin, place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District.

Concerns regarding access to equal education should be brought to the attention of the District Civil Rights Compliance Officer: Mr. Kevin Herman, Assistant Superintendent, 9565 Bucher Rd., Box 2487, Whitehouse, Ohio 43571; Phone: 419-877-5377.

Any concerns related to sexual harassment of Title IX should be reported to the Title IX Coordinators:

Kevin Herman
*Assistant Superintendent
and Title IX Coordinator*
Anthony Wayne Local Schools
Central Administrative Office
9565 Bucher Road
Whitehouse, OH 43571
419-877-5377

Jennifer Karl-Thompson
*Director of Student Services (K-6)
and Title IX Coordinator*
Anthony Wayne Local Schools
Central Administrative Office
9565 Bucher Road
Whitehouse, OH 43571
419-877-5377

Mascot and School Colors

Anthony Wayne Local Schools is the home of The Generals. The official colors of the District are royal blue and white.



Alma Mater

Anthony Wayne we're all for you
In ventures great or small
To you the school we love so well,
We dedicate our all.
With faith and trust we will ensure
a future bright and true.
And with eternal pride we pledge
Allegiance now to you.

Pep Song

Fight team fight for Anthony Wayne!
Come on team we must win this game.
Get that ball and raise that score.
Higher and higher, more and more.
Cheer for the blue and Cheer for the white.
Come on, team, we must win tonight.
Far and wide we point with pride
to Anthony Wayne High School.



Contact Information

Anthony Wayne Local Schools
9565 Bucher Rd., Whitehouse, OH 43571
www.AnthonyWayneSchools.org

419-877-5377

[Follow us on Twitter @awgenerals](#)

Board of Education

Jeff Baden
Lindsay Hoipkemier
Rochelle (Shellie) McKnight
Kyle Miller
Mike Stamm

jbaden@anthonywayneschools.org
lhoipkemier@anthonywayneschools.org
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kmiller@anthonywayneschools.org
mstamm@anthonywayneschools.org

The Anthony Wayne Board of Education meeting calendar is available online at
www.AnthonyWayneSchools.org/Board

District Administration

Jim Fritz Superintendent
Kevin Herman Assistant Superintendent
Kerri Johnson Treasurer

superintendent@anthonywayneschools.org
kherman@anthonywayneschools.org
kjohnson@anthonywayneschools.org

Our School

Fallen Timbers Middle School
6119 Finzel Rd., Whitehouse, OH 43571
www.AnthonyWayneSchools.org/FTMS

419-877-0601

[Follow us on Twitter @awlsft](#)

Matt Smith Principal
Terry Tansel Assistant Principal
Stephanie Huntley Counselor, 5th Grade
Jenny Minni Counselor, 6th Grade
Amy Baburek Nurse
Carolyn Frail Secretary
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A full District directory is available online at www.AnthonyWayneSchools.org/Contact

Welcome to Fallen Timbers Middle School

A Letter to Our School Community

Dear Fallen Timbers Families and Students,

Welcome to an exciting school year at Fallen Timbers Middle School! We are thrilled to be a part of your educational journey. To make the most of your time here at Fallen Timbers, we encourage you to take the time to carefully review this handbook so that you are well informed about our policies, procedures, and expectations for behavior.

We take pride in our school and follow our General Expectations to be Respectful, Responsible, Safe and Involved. We also expect our students to come to school prepared to learn and to do their very best every day!

We have a team of dedicated teachers and staff who are here to partner with our families and support all learners to be future-ready! For our new fifth grade students, we have worked closely with your former teachers and principals to help ensure your transition to Fallen Timbers is successful. Sixth grade students, we welcome you back and we will look to you to be school leaders and help prepare you for Junior High School.

Please remember that as members of the Fallen Timbers community, we are all responsible for maintaining a safe and positive learning environment. If you have any questions or concerns, please do not hesitate to reach out to any member of our staff.

Best wishes for a successful school year!

Sincerely,

Fallen Timbers Middle School Staff



Building Awards

Fallen Timbers Middle School is proud to be recognized as a [Purple Star School](#) for its commitment to supporting military-connected students and families. Please contact our Purple Star Liaison, [Amy Eckert](#) if you would like your child to be a part of our Purple Star Generals, a support group for students whose family members are active or retired members of the U.S. military.

District Calendar and School Schedule

The 2023-24 District Calendar includes important events to add to your calendar such as holiday breaks, scheduled professional development for staff, parent teacher conferences and more. A copy is available for download at the end of this document or by visiting the District website at www.AnthonyWayneSchools.org/Schedule.

Parents are encouraged to use the same link to access the District Events Calendar to stay up-to-date on what is happening across the district.

Regular Daily Schedule

7:05 a.m.	Building opens to students who may report to the cafeteria. Breakfast is served starting at 7:15 a.m.
7:38 a.m.	Warning Bell
7:40 a.m.	School Begins Announcements
7:45 - 8:25 a.m.	1st Period
8:25 - 9:05 a.m.	2nd Period
9:05 - 9:45 a.m.	3rd Period
9:45 - 10:30 a.m.	4th Period
10:30 - 11:10 a.m.	5th Period
10:30 - 11:05 a.m. 11:10 - 11:45 a.m. 11:50 a.m. - 12:25 p.m.	First Lunch Second Lunch Third Lunch
11:10 - 11:45 a.m.	6th Period
11:45 a.m. - 12:45 p.m.	7th Period
12:25 - 1:10 p.m.	8th Period
1:10 - 1:50 p.m.	9th Period
1:50 - 2:30 p.m.	10th Period
2:35 p.m.	Student Dismissal

Two-Hour Delay Schedule

9:40 a.m. - 2:35 p.m.

Office Hours

The Fallen Timbers Middle School Office is open from 7:05 a.m. - 3:00 p.m. when school is in session. You may leave a voicemail message outside regular business hours. Summer office hours are posted on the front doors of the school and will be available on the school webpage.

Visitors

All visitors must be buzzed in using the front entrance. Guests should report to the front office and complete a background check through our VisitU System. You will be provided with an identification badge to wear during your visit. Secretaries can assist you with this process.

Arrival and Dismissal

Arrival Procedures

The building opens to students at 7:05 a.m. At this time students may enter the building and report to the cafeteria. Breakfast will start at 7:15 a.m. All students will remain in the cafeteria until 7:25 as staff members may not yet be present to provide appropriate supervision in classrooms.

Please do not escort your child to the classroom. Parents or visitors are not permitted in the classrooms during the school day unless they are at school for a specific purpose related to the school day, and have checked in and picked up a visitor's badge at the office.

Late Arrival

Students arriving at school after 7:40 a.m. may enter the building at the main office entrance. Students do not need to be accompanied by an adult for school arrival. Students arriving after the bell at 7:40 a.m. will be considered tardy to school, and subject to school attendance policies outlined in HB410.

Dismissal

Regular Dismissal is at 2:35 p.m. for all students.

Early Dismissal

Students must bring a written note from parents stating the reason for the early dismissal and the time to be dismissed. Parents **must** sign their children out in the office.

Leaving School Grounds

If at any time it becomes necessary for a student to leave the school grounds during the day, permission must be granted from the office. An explanatory note or telephone call from home is necessary in advance to obtain a permit to leave the building. This is true even though a student has not been to his/her first period class. A parent must sign out the student from the office. Leaving the grounds without permission from the office may result in a suspension.

Attendance and Absences

Attendance laws in the State of Ohio require that parents see their children attend school on a regular basis. The only legal reasons for absence are personal illness, death in the family and observance of a religious holiday. In the event of an absence, parents are required to call the school before 8:00 a.m. at **419-877-0601**. You may leave a voicemail outside of regular school hours.

In accordance with Ohio law, we are required to make an attempt to contact a parent if prior notice has not been given regarding your child's absence. Parents are also required to send a note upon the child's return to school with the following information: date of note, name of child, date of absence, reason for absence and parent's signature. Take the written excuse to your homeroom teacher before school on the day you return. Students with an excused absence can make up all work. The office will determine the validity of the student's absence.

Attendance reports are reviewed by the building administrator on a regular basis and an absence intervention team will be authorized for those deemed to be habitually truant.

Make-Up Schoolwork Requests

When work is missed for excused reasons, arrangements for make-up work must be made immediately upon return to school. It is the **student's responsibility** to contact the teacher for make-up assignments and tests.

Homework can be requested first thing in the morning when a student's absence is reported if a student has been absent for more than one day. The homework will be available to be picked up in the lobby after 2:45 p.m..

Family Vacations

Students are permitted per board policy to miss 5 days per semester for vacation that will be considered "*excused*." Any absence for vacation after the 5 allotted days per semester will be deemed unexcused. More information is in the [Board Policy for attendance](#).

1. Notification to the school office five (5) school days in advance
2. Notification to the student's teacher(s) five (5) days in advance
3. Parents or legal guardians must accompany the student on the vacation
4. Prior work or make up work will be submitted according to reasonable guidelines established by the student's teacher(s)

Student Records & Administrative Information

Sharing of Student Information

The Family Educational Rights and Privacy Act (FERPA) gives parents or students over age 18 certain rights with respect to education records, including the right to refuse to allow Anthony Wayne Local Schools permission to release any or all of the types of information, including that defined as directory information.

Directory information such as the student's name, address, awards, honors and other details as designated by [Anthony Wayne Board of Education Policy](#) may be disclosed throughout the school year without prior notification.

Denial of Permission

If a parent refuses to allow Anthony Wayne Local Schools permission to release any or all of the types of information about the student as directory information for the current school year, the parent must notify Anthony Wayne Local Schools in writing by the first day of school each year, by returning the Directory Information/Photo Release form. Failure to notify Anthony Wayne Schools in writing will be considered implied permission to use/release directory information as identified.

Contact Information

It is crucial to have correct up-to-date information on file for your child's safety. It is a parent's responsibility to notify the office when any contact information has changed. Please let the office know if you have a new address, phone number or email address as soon as possible.

A change of address form is available on the website at

www.AnthonyWayneSchools.org/DistrictForms

Moving within the District

Families moving within the Anthony Wayne District need to contact the school office so that changes in the records can be made and the transportation office notified. A change of address form should be completed and turned into the Central Administrative Office to enable the school office and transportation to update the information for the student. A form may be picked up in the school office or the Central Administrative Office. Two proofs of residency, such as a purchase agreement or utility bill, that show your new address must be provided along with the change of address form.

Moving - Withdrawing

Families moving within the Anthony Wayne District need to contact the school office so that changes in the records can be made and the transportation office notified. Parents of students moving out of Anthony Wayne District must complete a "withdrawal" form in advance of the

move. This form is available in the school office and on the website www.anthonywayneschools.org/DistrictForms

Prior to the child's last day of school, all forms must be completed, all fees must be paid and library books, textbooks, district-issued technology, uniforms or other school property must be returned.

Child Custody

It is critical that the District Central Administrative Office be informed of custody changes of any kind. Ohio law states that parents must inform the school any time the custody of a child changes. The office will need to have a copy of up-to-date custody papers from the court that include a legible copy of the official court seal/stamp.

School Fees

School fees help pay for activities and disposable materials that are specific to a single student. These could include, but are not limited to: language arts materials, math workbooks, art supplies, class project materials, science supplies, assignment notebooks, periodicals and field trips. Payment for school fees is expected on Registration Day in August. Please note that Anthony Wayne Schools will electronically debit the accounts of checks returned for non-sufficient funds (NSF) for both face amount and returned check fees.

Request to Waive School Fees

Anthony Wayne Local Schools will waive fees for students whose families are experiencing financial hardship. This request is made via the application for the free/reduced lunch program and can only be shared with the school with permission from a parent/guardian. Please contact the building principal or school secretaries with questions and for appropriate forms.

Academics

Homework Policy

Homework provides essential practice for learning skills. It also promotes responsibility and independence. Homework may be assigned on a regular basis at each grade level throughout the year. Individual teachers and teams may send specific, age-appropriate homework guidelines home with students at the beginning of the year.

Unsatisfactory Work

Unsatisfactory work may be brought to the attention of students and parents in various ways:

- Student/teacher conferences
- Parent/teacher conference by telephone or in person
- Notification on weekly work notices
- Communication in assignment notebooks
- Referral to counselor

- Parent/counselor conference by telephone or in person
- Interim report letter regarding unsatisfactory work or possible failure of a subject
- Grade card
- Online grades

Grades and Grade Cards

Grades will be available online. The areas of language arts, mathematics, science, social studies, physical education, art, music, band and computers shall be included in these reports. Letter grades of A, B, C, D and F shall be used in each subject to show the child's level of progress. Letter grades reflect the pupil's progress at the academic level at which the student is being taught.

To avoid confusion as to what is expected of the student, teachers will explain their grading procedure to their students at the beginning of the course. Quarterly grades will generally reflect the following:

- Quiz and test results
- In-class work
- Homework
- Daily participation
- Project completion and performance
- Effort

Grading Scale

A	100 - 92
B	91 - 82
C	81 - 72
D	71 - 62
F	61 - 0

Academic Honesty

Presenting someone else's work as one's own in order to obtain a grade or credit is considered cheating. This includes, but not limited to, copying others assignments, quiz or test answers, gaining prior access to tests or similar evaluation instruments and plagiarism. Providing other students with answers is a form of cheating. Students who violate this policy may receive zero credit for assignments or work involved. Violations of this policy may subject the offending student(s) to a form of discipline, up to and including suspension.

Honor Roll

To achieve the Honor Roll, a student must have a 3.0 average GPA and no D's or F's. Grades from all classes, including specials are used to calculate GPA.

Honors Breakfast

An invitation to the Honors Breakfast will be extended when a student has a 3.75 average GPA in their core areas (language arts, math, science and social studies), which is equivalent to four B's in a school year.

Improvement Roll

To qualify for improvement roll for the 2nd or 3rd quarter, the student must improve in at least one subject and not drop in any subject and have no F's.

Promotion / Retention

Throughout life, certain standards of performance will be required from each person. A school must provide the proper leadership and training in helping students work up to their potential. Therefore, FTMS has found it appropriate to establish academic standards for students.

Promotion and retention is determined by the success of each student in meeting these standards and in their preparation for the next grade level. In order for a student to be promoted he/she must complete all of the work of a specific grade level in a satisfactory manner. That is, the student must receive a passing grade in all subject areas.

If the student does not complete all of the work of a specific grade level and does not receive a passing grade in all subject areas, he/she may be **placed** in the next grade, or **retained** at the current grade level. Decisions regarding placement or retention will be determined by the principal who will receive input from teachers, counselors, and parents.

Standardized Testing

5th and 6th grade students will participate in standardized testing throughout the year. These dates will be communicated with parents in advance.

Child Find and Special Education

Anthony Wayne Local Schools is dedicated to the development and implementation of an effective system for identifying and assuring that all eligible children attending school in the district are receiving the special education and/or related services that they require.

Child Find is the process through which Ohio's school districts identify, locate and evaluate all children ages 3 through 21 with disabilities who have significant, individual needs and who may require regular or special education and related aides and services. Children who are not identified as disabled but who are performing below grade-level standards should continue to

receive targeted interventions, instruction and support if deemed appropriate by the educational team.

Child Find and Section 504

Anthony Wayne Local Schools is committed to identify and locate every qualified child with a disability residing in the District who is not receiving a public education and notify the child and their parents or guardians of our duties and responsibilities under Section 504 of the Rehabilitation Act. Achievement of this objective may include the following methods: posting child find notices in locations in and around the district and publishing news releases concerning child find under Section 504 at least annually. Referrals for an evaluation under Section 504 may be made by anyone (e.g., parents, teachers, or other knowledgeable professionals) who has personal knowledge of a child's needs and who suspects that the child is an individual with a disability due to a substantial limitation of a major life activity. All referrals should be made in writing, dated at the time the request is made and include information that supports the reason for referral. Any questions or referrals should be directed to: Section 504 Compliance Officer, Superintendent's Office, 9565 Bucher Road, Whitehouse, OH 43571.

Special Programs: LEAP

Children identified by standardized testing as being "gifted" according to the District's definition may have the opportunity to participate in the Learning Enrichment Achievement Program (LEAP) program. Anthony Wayne Local Schools and the Educational Service Center of Lake Erie West coordinate this program. Please visit the website for more information at www.AnthonyWayneSchools.org/GiftedServices.

Multi-Tiered System of Supports (MTSS)

Each Anthony Wayne Local Schools building has implemented a Multi-Tiered System of Supports (MTSS) program as required by state and federal law. MTSS is grounded in the belief that ALL students can learn and achieve high standards when provided effective teaching, research-based instruction, and access to a standards-based curriculum. A comprehensive system of tiered interventions, gifted to remedial, is essential for addressing the full range of student academic and behavioral needs. Collaboration among educators, families and communities is the foundation of effective academic growth. Within this partnership, ongoing academic and behavioral performance data helps guide our instructional decisions. MTSS provides a strategy for improving learner academic and behavioral outcomes for all students.

All students are screened each fall, winter and spring to ensure they are making adequate progress in meeting grade level expectations. Contact your child's teacher or the building principal, if you have any questions about your child's progress.

Private Tutoring

Parents seeking additional academic resources may find flyers in the information kiosk at the school. The District can also provide a list of certified teachers willing to tutor students for

parents who feel their child needs additional assistance. Anthony Wayne Local Schools does not endorse any particular tutor or agency.

Field Trips

Field trips supplement classroom curriculum. All children are expected to participate in field trips just as they would any activity in the classroom. Specific information about each field trip and a permission slip will be sent home for approval before the trip. Parents may be asked to chaperone students on field trips. Please do not bring additional children to field trips as proper supervision requires that the parent volunteer devote his/her full attention to the students. Further, school insurance does not provide coverage to them.

Home Instruction

If it is known that a child, due to illness or injury, will be absent from school for an extended time, home instruction (tutoring) is available. For more information, contact the Board of Education Office at **419-877-5377**.

Student Expectations, Code of Conduct & Behavior

General Expectations

Students are expected to behave appropriately and show respect toward others and themselves during school. They are encouraged to follow the General Expectations and Be a General:

- Be Respectful
- Be Responsible
- Be Safe
- Be Involved

Throughout the year, students will be introduced to these three ideas. Students will also be taught acceptable behavior under each of these categories in all areas of the school (i.e. classrooms, hallway, cafeteria, playground, bus, etc).

Our goal is to teach children they are responsible for their actions and they must be prepared to face the natural and logical consequences of any inappropriate behavior. Faculty and staff spend a great deal of time monitoring, modeling and teaching good behavior. It is important that the school and parents work together to help students become responsible, contributing citizens in our society. Parents will be contacted when a student's inappropriate behavior becomes severe or repetitive. Parents are invited to contact teachers, counselors, and principals regarding student behavior.

Students may be subject to discipline for violation of the Code of Conduct/Student Discipline Code even if that conduct occurs on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the

Board, or conduct that, regardless of where it occurs, is directed at a Board official or employee, or the property of such official or employee.

Student conduct shall be governed by the rules and provisions of the Student Code of Conduct/Student Discipline Code. This Code of Conduct/Student Discipline Code shall be reviewed periodically. (5500)

Anthony Wayne Local Schools Student Code of Conduct

The Student Code of Conduct has been adopted by the Anthony Wayne Board of Education in compliance with the law of the State of Ohio. This code of conduct covers all Anthony Wayne students at all times on school grounds, at all school activities both on and off school grounds, and on all school transportation.

Student and school regulations are necessary for the school to fulfill its lawful mission, process, and function and to protect the health, safety, and dignity of each student and employee.

A student may be suspended for a maximum of 10 days, expelled for a maximum of 80 school days, or excluded from the Anthony Wayne Schools for individual or cumulative types of misconduct as described in the student conduct code.

RULE 1. Narcotics, alcoholic beverages, drugs, drug paraphernalia, counterfeit controlled substances, or mood-altering chemicals of any kind: A student shall not knowingly buy, sell, supply, apply, possess, use, transmit, conceal, be under the influence of the aforementioned items, assist and/or facilitate in the sale of the aforementioned items, or otherwise violates Board Policy 5530.

- **“Possession” includes, without limitation:** retention on the student person or in purses, wallets, lockers, desks or automobiles parked on school property.
- **“Under the Influence” is defined as:** manifesting signs of chemical misuse, such as restlessness, staggering, an odor of chemicals, memory loss, abusive language or behavior, falling asleep in class or any other behavior not normal for the particular student.
- **“Mood Altering Chemical” includes, without limitation:** narcotics, depressants, stimulants, hallucinogens, counterfeit controlled substances, marijuana, alcohol and prescription drugs, nonprescription medications which are taken for unauthorized or abusive purposes or in doses above the recommended dosage on the packaging, unless authorized by a medical prescription from a licensed physician and kept in the original container, which container shall state the student’s name and the directions for proper use.
- **“Instrument or paraphernalia” shall include, but not be limited to:** equipment or apparatus designed or used for the purpose of measuring, packaging, distributing, or facilitating the use of drugs, pipes, roach clips, syringes, and hypodermic needles, cocaine spoons, rolling papers and drug kits.

RULE 2. Tobacco and similar substances: Students shall not possess, buy, sell, distribute, smoke, burn or otherwise use any substance containing tobacco or a cigarette or cigar containing clove or any other substance, including but not limited to vapor pens and e-cigarettes. Board Policy 5512.

RULE 3. Disruption to School and/or Transportation: A student shall not by use of violence, force, coercion, threat, noise, passive resistance, false alarm (including fire and bomb threats) or other disorderly conduct cause or attempt to cause disruption or obstruction to the normal school operations.

RULE 4. Damage to School Property: A student shall not willfully or maliciously damage or attempt to damage any school property. This will include buildings, equipment, lockers, signs posted in a building and vehicles. Parent(s), guardian(s) or custodian(s) will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70.

RULE 5. Damage to Private Property: A student shall not damage or attempt to damage the private property of another. Parent(s), guardian(s) or custodian(s) will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70.

RULE 6. Assault and/or Fighting: A student shall not knowingly act or behave in such a way as could cause or attempt to cause physical injury to other students, any school employee or other persons.

RULE 7. Manifest Disrespect: A student shall not demonstrate manifest disrespect toward any other individual. Actions may include verbal or nonverbal disrespect and psychological or material abuse.

RULE 8. Dangerous Weapons & Instruments: A student shall not possess, handle, transmit or conceal any weapon, dangerous instrument, explosive device, counterfeit weapon, electronic weapon, chemical/irritants or other hazardous agents, or object which a reasonable person might consider, under the circumstances, capable of harming a person or property, nor shall a student make a bomb threat against school property or a school event.

RULE 9. Theft or Possessing Stolen Property: Students shall respect the personal ownership rights of others. Principals may exercise their prerogative of reporting thefts, attempted thefts or possession of stolen property to local police.

RULE 10. Threatening a Person: Students shall not threaten another with the purpose of obtaining any valuable thing or valuable benefit. Nor should any student threaten physical injury to other students, any school employee, or other persons.

RULE 11. Libel or Slander: No student shall commit libel or slander. Libel is defamation expressed by print, writing, pictures or signs while slander is defamation by speaking.

RULE 12. Cheating: A student shall not engage in academic misconduct, including cheating or plagiarism. Students in violation of this policy may receive a zero for the work in question in addition to other disciplinary procedures that may be imposed.

RULE 13. Repeated or Flagrant Violations of the Student Code of Conduct:
Such violations shall be dealt with in accordance with the Student Code of Conduct.

RULE 14. Hazing: A student shall not haze (harass by exacting unnecessary or disagreeable work, ridicule or playing abusive or humiliating tricks by way of initiation) another student, a school employee or persons that are guests of the school or persons conducting business for the school or otherwise violate the "Anti-Hazing Policy." Board Policy 5516

RULE 15. Use of Obscene Language, Gestures, and Possession of Inappropriate Materials: A student shall not use indecent, obscene, or vulgar language, gestures or verbal or non-verbal harassing behavior, or signs or possess inappropriate materials.

RULE 16. Out of Assigned Area: Truancy is an unexcused absence from school or class for any part of the school day. No student shall leave the school grounds during the school day without permission of the principal or his designated representative. Students shall abide by the attendance laws of the State of Ohio and Anthony Wayne Local School District's Attendance Policy unless excused by the building principal.

RULE 17. Tardiness: Students shall arrive at school as defined by each building which can be accessed through each building's handbook, and for each of their assigned classes at the properly scheduled time and shall not violate the Attendance Regulations, "Attendance Policy," "Class Truancy," "Class Tardiness," or "Tardiness to School." Unexcused tardies, for this purpose, are accumulated during one semester.

RULE 18. Forgery and Falsification: A student shall not falsely represent or attempt to falsely represent any information given to school officials or pertinent to school activities or use the name or identity of another person.

RULE 19. Public Display of Affection: A student shall not engage in inappropriate public displays of affection.

RULE 20. Dress: A student shall not violate the "Dress Code." Board Policy 5511.

RULE 21. Insubordination: A student shall not be insubordinate or fail to comply with the reasonable directions of members of the school staff.

RULE 22. Harassment and Bullying: A student shall not harass, intimidate, disparage, incite, provoke, stalk or threaten any individual on school premises or otherwise disrupt the school

environment. For this purpose harassment including slurs, profanity; written information; denigrating remarks or actions; obscene gestures; the wearing or display of insignia, signs, buttons, clothing, or apparel; or other verbal or physical conduct including, but not limited to, those based on race, color, national origin, ancestry, citizenship, religion, handicap, age or sex, that have the purpose or the effect of (1) causing or intending to cause any other student or school employee to be reasonably placed in fear of his or her personal safety; (2) causing or intending to cause an intimidating, hostile, or offensive educational environment; (3) causing or intending to cause material disruption of the educational process; (4) unreasonably interfering with a student's curricular, co-curricular or extracurricular performance; or (5) otherwise unreasonably having an impact upon a student's educational opportunities (see Harassment). Board Policy 5517.01.

RULE 23. General Misconduct: The General Misconduct shall apply to conduct not specifically set forth herein which substantially and materially disrupts or interferes with the good order, discipline, operation of an academic or educational process taking place in the school or which substantially and materially is or poses a threat to persons or property.

RULE 24. Education Technology Use and Safety Policy: A student shall not violate the "Student Education Technology Acceptable Use and Safety Policy". Board Policy 5136 & 7540.03

RULE 25. Unauthorized Use of Fire/Possession of Fire Starting Device: A student shall not be in possession of matches, lighters, etc. while on school grounds.

RULE 26. Loitering, Trespassing, or Unauthorized Entry: Students shall not be willfully present in a school building, locker room, restricted area of the school building, or any part of the school grounds at an unauthorized time or without specific permission from a staff member. A student shall not attempt to enter a locker, classroom, closed and/or restricted area without proper authorization.

Cafeteria

Student behavior expectations in the lunchroom are based on courtesy and cleanliness:

- Deposit all lunch litter in wastebaskets.
- Pass through the cafeteria in a safe and orderly manner.
- Leave the table and floor in your area in a clean condition.
- **Do not leave your place until it is clean.**
- No food may be taken from the cafeteria without permission.
- Follow all directions given by adults.
- Speak in appropriate tones.
- Remain seated while eating.
- Do not share food with other students.

Recess / Playground

During lunch time, students may choose to go outside, stay in the cafeteria or report to the Media Center (based on available space) to study or read silently on certain days. Students should come prepared to go outside for recess. They are expected to maintain appropriate behavior during recess. If a student is unable to follow established rules and guidelines or conducts themselves in an unsatisfactory manner during this time they may be subject to the loss of recess time.

Students can go outside unless the temperature or wind chill is below 20 degrees, or if rain, thunderstorms, ice or mud make the grounds unusable.

Transportation Expectations

Students are expected to follow school expectations on the bus, or any means of school transportation, just as they would in the classroom, and other areas of the school. A student may be suspended from bus/vehicle riding privileges for all or part of a school year for any violation of established regulations for bus conduct and/or conduct occurring on the bus/vehicle in violation of the Student Code of Conduct.

The following is a list of expectations provided from the school transportation office:

- Be at the bus stop before the bus arrives (5 mins.)
- Remain seated in your assigned seat
- Always use your Designated Place of Safety (DPS)
- Items you carry must fit on your lap
- Talk quietly
- Eating or drinking is not allowed on the bus
- Keep your hands to yourself
- Keep all objects inside the bus; including arms/hands
- If you have to cross, wait for the driver's hand signal before walking into the street
- For your own safety, and the safety of others, do not distract the bus driver through misbehavior
- You may only ride your assigned bus
- Strictly prohibited:
 - Violence
 - Alcohol or Drugs
 - Profanity

Student Dress

The way your child is dressed does have a definite effect on his/her attitude, and also a very definite effect on the total school atmosphere. **We need your cooperation in this area.** We firmly believe that it is **your responsibility as a parent** to see that your child is appropriately dressed for school. Keep in mind that, "The primary function of the school is to **educate** the students, and the *major responsibility* for the dress and appearance of the children **rests with the parents**. Please note: The District may require protective face masks for student safety.

The primary function of Fallen Timbers is **education**. Consequently, student dress needs to reflect concern for the following:

- Preserving and supporting an appropriate learning environment within the school.
- Allowing some degree of student individuality, comfort and use of current fashion.
- Fostering an atmosphere of decency consistent with the principles of academic study.
- Protecting student health and safety.
- Promoting the image of AW among the public.

Any clothing deemed inappropriate by the administration will not be permitted.

Dress Code: Physical Education

Students need to have athletic shoes on all days when they have PE class. Students should also have appropriate clothing for indoor and outdoor class activities.

Bullying

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Aggressive behavior toward a student, whether by other students, staff, or third parties are strictly prohibited and will not be tolerated.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

The complete AWLS bullying policy can be found in the board links section at the end of this document.

Drug Free Policy

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substances as defined by state statute, or any substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the Anthony Wayne Board of Education policy, up to and including expulsion from school. When required by state law, Anthony Wayne Schools will also notify law enforcement officials.

Anthony Wayne Schools is also concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which help is provided through programs and services available in the community. Students and their parents should contact the principal or counseling office whenever such help is needed. All Anthony Wayne buildings and campuses are alcohol, tobacco, drug and weapon free zones.

Restroom/Locker Room Facilities

Anthony Wayne Local Schools provide restrooms and locker rooms for students, staff, and visitors. These facilities are marked as Men/Boys, Women/Girls, or All Gender Single/Private restrooms and locker rooms. All persons will use a restroom that is aligned with their biological sex assigned at birth or a single use restroom/locker room. Individual needs for other accommodations must be addressed to building administration. All persons are expected to respect each other's privacy and dignity when using the restrooms and locker rooms. Inappropriate behavior or violation of school policy and procedures will result in disciplinary action. Anthony Wayne Local Schools is committed to providing an environment free of discrimination, harassment, intimidation or bullying for all persons.

Detention

Students should fully understand that any staff member in the building has the authority to correct misconduct at any time. Therefore, it is conceivable that a teacher might assign detention to a student who is not in any of his/her classes. Date of detentions will permit time for arranging transportation. Those who do not attend their detention will be given one (1) additional day of detention. If there is a conflict (e.g. doctor appointment, religion class, etc.), call to make other arrangements in advance. If prior arrangements are not made school administration reserves the right to utilize time during the school day for the detention to be served.

After School Detention

After school detention period is a time when the student is assigned to stay after school for any infraction of unacceptable student behavior. After school detention is from 2:40 - 3:30 p.m. unless otherwise advised by a staff member.

Lunch Detention

Lunch detention is a time during the school day in which a student is assigned to stay in a classroom or the office for any infraction of unacceptable student behavior. Students in lunch detention will serve the detention at their scheduled lunch and recess time.

Responsibilities

Children achieve a maximum level of success when all involved in the child's education take an active role and fulfill their portion of responsibility. The following list is intended to provide a guideline to all about general responsibilities of each party.

Student Responsibilities

The student will:

- be responsible for their school materials in order to be prepared for the day.
- take ownership by attending school, being on time, packing and unpacking their backpacks.
- be an active participant and involved in the learning process.
- will communicate school work to parents/caregivers.
- understand that all actions have natural consequences.
- limit telephone calls home for emergency items only.

Teacher Responsibilities

The teacher will:

- provide meaningful homework and graded work with clear directions, and return it promptly with comments to provide feedback to students and parents.
- teach the standards.
- provide clear expectations.
- model, teach and reinforce target behaviors.
- differentiate instruction.
- provide notification of tests, quizzes, projects, etc.
- encourage students to be prepared for school activities, (suggested clothing and materials, account reminders, etc.)

Administration Responsibilities

The administration will:

- maintain safe facilities conducive to learning.
- provide meaningful professional development.
- provide small group or 1-1 counseling services.
- communicate with families frequently at convenient times.
- inform parents of opportunities to volunteer and assist.
- inform students, families and the community about the high academic standards at our school and how they can help students learn to these standards.

Educational Partnership Requests for Our Families

To ensure a successful social, emotional and academic school year for your child, we ask that you assist us at home in the following ways:

- provide a proper work/study space.
- assist with daily packing/unpacking backpack and review materials.
- attend at least one parent/teacher conference.
- attend school sponsored events, especially back to school.
- plan time for monitoring their child's progress and supervising homework completion.
- provide proper amounts of time to prepare for the school day.
- realize that homework is an important part of education.
- be aware of local and state standards.
- be an active participant and involved in learning.

Personal/School Property and Technology Acceptable Use

Acceptable Use and Safety

The [Board of Education provides Technology Resources](#) to support the educational and professional needs of its students and staff. With respect to students, these technology resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students.

In compliance with Federal law, students shall receive education about the following:

- safety and security while using e-mail, chat rooms, social media and other forms of direct electronic communications;
- the dangers inherent with the online disclosure of personally identifiable information;
- the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying and other unlawful or inappropriate activities by students online; and
- unauthorized disclosure, use and dissemination of personally-identifiable information regarding minors.

Books and Technology

Textbooks and library books are the property of Anthony Wayne Schools. Books should be used with care and returned in good condition. Students and their parents are responsible for books that are lost, stolen or damaged beyond use. This applies to textbooks, supplemental books, library books, videos, DVDs, CDs and all other school technology.

Student Possession / Use of Technology

Students may possess wireless communication devices (WCDs) such as a cell phone in school, on school property, during after school activities (e.g. extra-curricular activities) and at school-related functions, provided that during school hours and on school vehicles the WCDs are powered completely off (i.e., not just placed into vibrate or silent mode) and stored out of sight unless consent for a special circumstance is granted by the building principal. Also, during after-school activities, when directed by the administrator or sponsor, WCDs shall be powered completely off (not just placed into vibrate or silent mode) and stored out of sight.

Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office. Students may use school phones to contact parents/guardians during the school day.

Personal Property at School

Students should not bring personal belongings to school that can disrupt the educational process. Items brought to school for projects, or used on the bus are the child's responsibility.

The school will not be responsible for damage or loss of any unnecessary personal item brought to school by a student.

Lost and Found

A lost and found is located outside the cafeteria. The school is not responsible for student items that are lost, stolen, damaged or misplaced. Small, or valuable items such as jewelry will be kept in the office. These items are available for you to view per request. All items not claimed by the last day of school will be donated to a local charity. Please stop in the school office you wish to search lost and found while school is in session.

Locks and Lockers

Each student will be assigned a locker at the beginning of the school year. If the use of a lock is desired, students may **only use school locks** that can be purchased at registration or in the office any time throughout the school year. Students **cannot** change lockers without permission. Lockers should be kept neat and clean with **no adhesive stickers or writing** on or in the lockers. Students will be responsible for cleaning lockers at the end of the school year. Lockers are school property and as such, school officials maintain the right to search lockers when deemed necessary. (5771)

Textbook Policies

Textbooks are furnished by the Board of Education, free of charge. However, it is the responsibility of the student to take the best possible care of the books issued to them. Each book will be issued to students in a certain condition. Students will not have to pay for normal use of the book. If you damage the book, you will be charged at the following rate:

- General book damage: \$3.00
- A book that must be rebound: \$5.00
- Loss of book or book which is destroyed beyond repair: Replacement Cost

Textbooks will last longer and not need to be replaced or rebound if properly taken care of by you. All books are required to be covered or kept in a 3-ring binder.

Media Center Materials

The Fallen Timbers Middle School Media Center provides materials to supplement the areas studied in classes and a wide variety of books and non-book materials for leisure use. The Media Center is open during school hours each day. To ensure the best possible use of the materials, certain rules and regulations have been established:

- **Damaged Materials**
 - **Repairable:** A fine will be set up by the Media Center Specialist based on the materials and time needed to repair them.
 - **Non-Repairable:** The student will be charged the replacement cost of the item.
- **Lost Books**

- Once a student realizes he has misplaced or lost a book checked out by him/her, the loss should **be reported** to the Media Center Specialist.
- **This** will **stop the fine** and the item will be **renewed for two more weeks**. If, at the end of this time, the material is not found, the student will be charged the replacement cost of the item. If the material is found after it has been paid for, the student will be refunded the money.
- **Checkout Policy:** Students are responsible for all materials they sign out. If they loan them to a friend, they are still responsible for them.

Health and Wellness

Please refer to the [Nurse's Handbook](#) for more information.

Emergency Medical Forms

Parents are required to complete an Emergency Medical Form for each child in school. Please list of people (local preferred) to be contacted if parents cannot be reached in an emergency. In addition, please make sure phone numbers are kept up-to-date with the school office.

Illness During School

Should a student become ill during school, they should notify the teacher **first**, and then report to the office. Parents will be contacted when it is deemed necessary. Students **must** report to the school office before going into the **health room** or before **leaving the building**.

Returning to School

Children must be fever free without the assistance of fever-reducing medication for 24 hours and/or on an antibiotic (if appropriate) for 24 hours before he/she can return to school.

Additional information can be found in the Nurse's Handbook online at www.AnthonyWayneSchools.org/HealthServices.

Chronic Medical Conditions and Life Threatening Allergies

Parents are responsible for providing the school with written medical documentation, instruction and medications as directed by a physician. Appropriate paperwork is available in the office and online at www.AnthonyWayneSchools.org/DistrictForms.

Immunizations

Ohio law requires proof of standard immunizations for all children entering school and that any student not up-to-date on immunizations has 14 school days from the start of school each year to comply or be prevented from attending classes until in compliance. More information is available in the Nurse's Handbook.

Medications at School

Children whose illness requires medication can be better cared for at home. Parents whose children must, under exceptional circumstances, take medication (including over the counter medication) during school hours are required by Ohio law to complete a Medication Form. This form allows the school nurse, principal or principal designee to administer it at school.

Note: Children are not allowed to self-medicate or carry medicine/drugs on their person at any time. The only exception to this rule applies to students who need to carry emergency medications (inhalers, EpiPens, Diastat, Glucagon).

The Medication Form must be filled out and signed by the prescribing doctor and the drug must be in the original container in which it was dispensed by the prescribing physician or pharmacist. Medicine/drugs are stored in a designated storage place or refrigerator not accessible to students. This form is available in the school office or online at www.AnthonyWayneSchools.org/HealthServices.

Yearly Health Screenings

A nurse supervises regular health screenings for vision and hearing.

Counseling

The middle school guidance counselors are available to all students. Often, problems concerning both school and one's personal life appear overwhelming. In many situations, conferring with a competent person can help these problems.

Students may sign up in the office for an appointment with their counselor. The counselor will call students to his/her office at the earliest possible time. **It should be understood that most discussions with the counselors are confidential.**

Working together with teachers, administrators, and parents, the guidance counselors encourage a student's academic and personal growth. The following services are available:

- Individual and Group counseling
- Discussion groups regarding divorce, death and dying, study skills and peer relationships
- Dealing with depression
- Career planning
- Developmental Guidance Activities
- Orientation programs (parents & students)
- Junior High School registration
- Coordination of counseling and related programs
- Test taking skills and strategies

Parents are encouraged to contact the student's counselor at any time.

School Safety

Emergency Drills and Procedures

Regular fire/evacuation drills will be conducted in accordance with Ohio Law to ensure quick and safe evacuation of the school. Tornado/Severe Weather drills are held during tornado season. School safety drills including lockdown and rapid dismissal will be held in accordance with state law and district policy. Students may also participate in other building or bus evacuation drills as needed throughout the school year. All students are expected to participate and cooperate in emergency drills in a serious manner.

In the event of an emergency, the District will contact you with any necessary information. Please see the Instant Connect information later in this handbook for more information. Always make sure you have provided up-to-date contact information to the school office.

More information about school safety is available online at www.AnthonyWayneSchools.org/SchoolSafety.

Food Service

Anthony Wayne Food Service (AWFS) is committed to serving our students nutritious, balanced meals at breakfast and lunch. AWFS follows the National School Breakfast and Lunch program nutritional guidelines set forth by the USDA. These guidelines include serving whole grains, fresh fruit and vegetables, canned or frozen fruits without added sugar, low-sodium canned or frozen vegetables, and lean proteins such as chicken, fish, and beef, as well as low-fat white milk and fat-free flavored milk. Breakfast and lunch menus are available online at www.anthonywayneschools.org/FoodServices

Meals at School

Breakfast is served in the school cafeteria from 7:15 - 7:45 a.m.

Lunch is served in the school cafeteria from 10:30 a.m. - 12:25 p.m. depending on grade level.

- Lunch is ordered through the teacher each morning at 9:00 a.m.
- Lunch is eaten in the cafeteria.
- Students who are purchasing lunch from the cafeteria will proceed through the lunch line and enter their 6-digit ID number on a keypad to record the sale
- Three lunch choices are offered daily. Choices A & B are hot entree times and Choice C is a cold lunch option.

Meals Include

- One entree that consists of whole grains and protein.
- Choice of one fruit and choice of one vegetable (4-ounce serving each)

- Fat-free flavored milk or low-fat white milk (8-ounce serving)
- Extra entrees may be purchased in grades 5-12

Students Who Pack Lunch

Side Kicks

Students who pack their lunch may come through the lunch line to get a "Side Kick." A Side Kick consists of a fruit choice, vegetable choice and milk that can supplement the students favorite meal from home. *Note: Meal charges do apply for students who pay full price for meals. Students on the Free/Reduced meal plan can get a Side Kick for free.*

Milk

Packers may purchase milk only for \$.50 per pint, regardless of full-pay/free/reduced meal status. *This pricing is determined by the USDA.*

Meal Pricing

- Breakfast and lunch prices are announced each July. [Please refer to the Food Services page of the website for more information.](#)
- You may qualify for Free/Reduced meals. Online and/or paper applications are available online each July. Parents must submit a new application each school year.
- Qualifying for free/reduced meals may assist your family with paying for school fees. See the school fees section above or ask your school principal for more information.

Paying for School Meals

Online Payments

Parents can pay for school lunches online by setting up an account at www.PaySchoolsCentral.com. You will need each student's six-digit ID number to complete the process. You can access this information in PowerSchool or by contacting the school office. *Note: It is best to set up the account with the most-used email address in the household.*

Parents can also use PaySchoolsCentral for:

- Adding money to your student's account online
- Setting recurring payments
- Viewing your student's transaction history to see what they are buying
- Paying school fees

Sending Cash and Checks to School

Cash deposits and checks *made payable to Anthony Wayne Food Service* should be sealed in an envelope with the student's name, ID number and amount of cash enclosed clearly written on the outside. Students should take their money to the cafeteria during lunches.

Charging School Meals

It is the responsibility of the parents to provide for lunch for their children while at school. However, it is important to provide that children receive the nutrition they need to stay focused during the school day. This procedure shall apply in the event that a child neither has a lunch nor the funds to purchase a lunch. (Refer to Board Policy 8500D)

- A student (Grades K - 8) may charge the equivalent of three (3) meals in succession and two (2) breakfast. The student will be given a lunch consisting of a sandwich, fruit, and milk.
- A student (Grades 9 - 12) may charge the equivalent of two (2) lunches and one (1) breakfast.
- There will be no charges allowed for adults.
- Disabled and handicapped students at all grade levels will continue to receive their school meals with no interruption while their parents are being contacted for payment.
- There will be no charging for ala carte items.
- A student's parents, teacher, and Principal will all be notified of the delinquency in the student's account twice a week.

At the discretion of each Principal, a school or private service fund may be established to pay for student's charged meals, rather than to offer the alternative meal. The Nutrition Services Manager will work with each Principal to determine a payment schedule for these meals.

Transportation

School Transportation

All students are strongly encouraged to ride school transportation. Students on a bus or other authorized Anthony Wayne Board of Education transportation vehicles are under the authority of and directly responsible to the bus driver. The driver has the authority to enforce the established regulations for the bus conduct. Disorderly conduct or refusal to submit to the authority of the driver will be sufficient reason for refusing transportation to any student.

A student may be suspended from bus/vehicle riding privileges for all or part of a school year for any violation of established regulations for bus conduct and/or conduct occurring on the bus/vehicle in violation of the Student Code of Conduct.

Students may only ride assigned buses and must board and depart from the bus at assigned bus stops. Students are not permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal. The Principal may approve a change in a student's regular assigned bus stop to address a special need. Parents should send a note to the Principal stating the reason for the request and the duration of the requested change.

More information about school transportation is available on the website at www.AnthonyWayneSchools.org/Transportation.

Alternate Transportation

If you are requesting to have your child's bus stop assignment changed to an address other than your residence, such as a babysitter, a parent who legally shares custody or a daycare van, you must complete an online alternate transportation form. For the safety of our students, documentation through the Transportation Office is required for any changes related to student transportation.

You can access our online submission form at www.AnthonyWayneSchools.org/Transportation. For the safety of our students, we strongly encourage a consistent schedule and students may have only one alternate address. **Note: New forms are required at the start of every school year, even if the arrangements do not change.*

Walking to School

Parents are encouraged to review safety rules with children.

- All walkers who need to cross the street should cross in the designated crossing zone, with the crossing guard, where applicable.
- Walkers will be permitted to enter the building at 7:05 a.m. Walkers should not arrive before this time.
- Dismissal is at 2:35 p.m.
- In the case of inclement weather, students will be held in the building until it is safe for students to dismiss.

Bicycles and Scooters

Students may ride bicycles or scooters to and from school, but must walk them on school property. Bicycles and scooters must remain parked in the school racks during the school day, and may not be used during recess. Students are encouraged to use locks. Anthony Wayne Schools assumes no responsibility for lost, stolen or damaged bicycles or scooters.

Parent Transportation

Parents who pick up or drop off students must use the front circular driveway. We have one drop-off lane at Fallen Timbers Middle School. Please have your children prepared to get out when the car stops. They should exit the car from the door closest to the building.

****Please watch for children crossing at the crosswalk.**

After School Activities and Transportation

In almost all cases, students who stay after school for an activity, i.e., band, student council, etc., must arrange for their own transportation home prior to the day of the activity. The teacher in charge is to supervise all students until the activity is over. A problem develops when students are NOT picked up on time. Unfortunately, some pupils wait for 15 to 30 minutes after

the end of the activity. For the sake of fair play and mutual respect, we ask for your cooperation. Continual problems will result in the student being unable to participate.

Student and Family Engagement and Communication

School Newsletter

The FT News is a monthly newsletter that is posted to the website and sent out via email. Periodic updates are also sent as events and activities are scheduled. Please check your email regularly for updates and announcements.

Mass Alert System

The District uses the InstantConnect system to send phone calls, text messages and emails communications as necessary. This system is used to send regular communications as well as information regarding school delays/closings and emergencies.

The system connects directly with student information in PowerSchool. Please be sure your contact information is kept up to date so that you receive these important messages.

Federal law requires that parents opt-in to receive text messages from the District. **Please text the word YES to 875-69 to register to receive text messages.** You can opt out by sending STOP to the same number.

Closings and Delays

In the event of inclement weather or other situation that would delay or cancel school, the District will communicate in the following ways:

- Sent via phone call, email and text message from the InstantConnect System
- Shared with local television stations
- Posted to the District website

When school is closed or dismissed early, ALL after school activities at Fallen Timbers are canceled. This includes private music lessons, use of buildings or gymnasiums, other meetings and athletic events.

District Website

The Anthony Wayne Local Schools website is a great source of information for parents. Please bookmark www.AnthonyWayneSchools.org and make it a part of your regular routine to visit the website for news and information from across the District, upcoming events, contact information and other valuable resources.

Conferences

In addition to the regularly scheduled conferences (see SCHOOL CALENDAR), parents are encouraged to contact or visit with the teacher(s), counselors, and/or administrator(s) when the need arises. Please call, email, or send a note when possible to set up a mutually agreeable date and time.

The organizational structure of FTMS allows much flexibility in scheduling these conferences. It is even possible for parents to confer with several teachers during one conference session.

Parent Involvement

Parent Volunteers

Parents are also invited to volunteer as classroom chaperones, teacher helpers and tutors. Please contact your child's teachers, librarians or the building principal if you would like to share your time with us.

AWPTA

The AWPTA is a parent group that works in conjunction with Fallen Timbers and Anthony Wayne Junior High. This volunteer group hosts various activities and fundraisers throughout the school year. More information is available on the District website at www.AnthonyWayneSchools.org/Engagement , or you can contact them at anthonywaynepta@gmail.com.

Use of School Facilities

Community groups and organizations at times may use the school building or rooms when they do not interfere with the school program, including extra curricular activities. Interested groups should contact the school principal or secretary for further information. All requests for building usage must be approved through the principal's office and the Buildings and Grounds Supervisor. Board of Education rules and regulations will be made available to all applicants.

Anthony Wayne Local Schools 2023/24 School Calendar

REVISED 11/9/23

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17*	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
* First Day of School for Students						

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27*	28	29	30
* 7-12 Evening Conferences						

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10*	11	12	13	14
15	16	17	18**	19	20	21
22	23	24	25	26	27	28
29	30	31				
*2-Hour Delay for Teacher PD ** End of First Quarter						

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6*	7**	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Conferences: *K-6 Evening, **K-12 All Day						

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11*	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
* End of Second Quarter						

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20*	21**	22	23	24
25	26	27	28	29		
*2-Hour Delay for Teacher PD **7-12 Evening Conferences						

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19*	20	21	22	23
24	25	26	27	28	29	30
31						
* End of Third Quarter						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24*	25
26	27	28	29	30	31	
* Last Day of School for Students						

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Holiday – No School Teacher Work/In-service Day/PD – No School for Students No School – Fall/Winter/Spring Break

8/14	Teacher Work Day	1/12	Teacher Work Day – No School for Students
8/15	Professional Development Day – No School for Students	1/15	Martin Luther King Day – No School
8/17	First Day of School for Students	2/19	President's Day – No School
9/4	Labor Day – No School	2/20	2-Hour Delay Day – Teacher Professional Development
9/27	Parent Conferences (7-12) – Evening Conferences	2/21	Parent Conferences (7-12) – Evening Conferences
10/10	2-Hour Delay Day – Teacher Professional Development	3/19	Professional Development Day – No School for Students
11/6	Parent Conferences (K-6) – Evening Conferences	3/23-4/1	Spring Break – No School
11/7	Parent Conferences (K-12) – No School for Students	4/8	Solar Eclipse – No School for Students
11/20	Professional Development Day – No School for Students	5/24	Last Day of School for Students
11/21-11/24	Fall Break – No School	5/27	Memorial Day – No School
12/21-1/2	Winter Break	5/28	Teacher Work Day

May 28, 29, 30, 31, and June 3 will be used as make up days. Make-up days will be at the end of the school year as determined by the Board of Education. The Teacher Work Day will be scheduled the day/s after the final student day.

Board of Education Policies

For a full list of board policies, please visit <https://go.boarddocs.com/oh/awls/Board.nsf/Public>

2260 NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BZMSLM4FC955>

2266 NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BULHE44812BB>

2271 COLLEGE CREDIT PLUS PROGRAM

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5M4B47EF>

2330 HOMEWORK

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQR591C36>

2340 FIELD AND OTHER DISTRICT-SPONSORED TRIPS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQS591C38>

2370 EDUCATIONAL OPTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQT591C3A>

2413 CAREER ADVISING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS5R6E980F>

2430 DISTRICT-SPONSORED CLUBS AND ACTIVITIES and ACADEMIC ELIGIBILITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q53592A36>

2431 INTERSCHOLASTIC ATHLETICS and ACADEMIC ELIGIBILITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN8U5EA47C>

2460 SPECIAL EDUCATION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PRB591C58>

2623 STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS5W6EA814>

3213 STUDENT SUPERVISION AND WELFARE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PSQ591CB1>

4213 STUDENT WELL BEING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PUE591D23>

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWG45C33D>

- 5111.01 HOMELESS STUDENTS (Role of the Local Liaison)
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PV4591D55>
- 5111.03 CHILDREN AND YOUTH IN FOSTER CARE
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PV6591D60>
- 5112 ENTRANCE REQUIREMENTS
<http://www.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q7S592ADA>
- 5113.02 SCHOOL CHOICE OPTIONS
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7N5E6970>
- 5120 ASSIGNMENT WITHIN DISTRICT
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVC591D7C>
- 5130 WITHDRAWAL FROM SCHOOL
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVD591D8F>
- 5136 PERSONAL COMMUNICATION DEVICES
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS236E7845>
- 5136.01 ELECTRONIC EQUIPMENT
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS296E784A>
- 5200 ATTENDANCE and SCHOOL ATTENDANCE POLICY
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWJ45C346>
- 5215 MISSING AND ABSENT CHILDREN
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVK591D97>
- 5230 LATE ARRIVAL AND EARLY DISMISSAL
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7Q5E6979>
- 5310 HEALTH SERVICES
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVN591DA5>
- 5320 IMMUNIZATION
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVP591DA7>
- 5330 USE OF MEDICATIONS and NON-PRESCRIBED MEDICATIONS and INJURY AND ILLNESS
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS2Q6E7855>
- 5335 CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVR591DAB>
- 5341 EMERGENCY MEDICAL AUTHORIZATION
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVU591DB4>
- 5410 PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVX591DBE>

5421 GRADING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVZ591DC9>

5430 CLASS RANK

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW2591DCB>

5451 ACADEMIC RECOGNITION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW3591DCD>

5460 GRADUATION REQUIREMENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BRAJLK4D7E60>

5460.02 STUDENTS AT-RISK OF NOT QUALIFYING FOR A HIGH SCHOOL DIPLOMA

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BRAJLL4D7E66>

5464 EARLY HIGH SCHOOL GRADUATION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWM45C354>

5500 STUDENT CONDUCT

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW7591DD5>

5500A STUDENT CONDUCT IN SCHOOL

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8Q592B24>

5511 DRESS AND GROOMING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5R4B4805>

5512 USE OF TOBACCO

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7T5E6987>

5514 USE OF BICYCLES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWB591DDE>

5515 USE OF MOTOR VEHICLES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWC591DE0>

5516 STUDENT HAZING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFQA402E7E>

5517 ANTI-HARASSMENT

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8V592B44>

5517.01 BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8W592B46>

5520 DISORDER AND DEMONSTRATION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWH591DEE>

5530 DRUG PREVENTION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS2Z6E785C>

5540 INTERROGATION OF STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWL591DF3>

5600 STUDENT DISCIPLINE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWM591DF5>

5605 SUSPENSION/EXPULSION OF STUDENTS WITH DISABILITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWN591DF6>

5610 SUSPENSION AND EXPULSION and PENALTIES FOR INFRACTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BG3PAW5F4CCB>

5610.01 - PERMANENT EXCLUSION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9A592B5D>

5610.02 IN-SCHOOL DISCIPLINE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=B5TVRA6B9497>

5610.03 EMERGENCY REMOVAL OF STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BG3PAX5F4CCE>

5610.04 SUSPENSION OF BUS RIDING/TRANSPORTATION PRIVILEGES/PENALTIES FOR INFRACTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWT591DFE>

5610.05 PROHIBITION FROM EXTRA-CURRICULAR ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWU591E01>

5611 DUE PROCESS RIGHTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7M4BCA02>

5722 SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWQ45C362>

5723 (AG) STUDENTS RIGHTS OF EXPRESSION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9G592B68>

5725 STUDENT PRECINCT WORKERS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWZ591E0A>

5730 EQUAL ACCESS FOR NON DISTRICT-SPONSORED, STUDENT CLUBS AND ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX2591E0D>

5771 SEARCH AND SEIZURE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9J592B6B>

5780 STUDENT RIGHTS and ADULT STUDENT RIGHTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX6591E13>

5830 STUDENT FUNDRAISING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX8591E17>

6152 STUDENT FEES, FINES, AND CHARGES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7P4BCA0C>

6152.01 WAIVER OF SCHOOL FEES FOR INSTRUCTIONAL MATERIALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7Q4BCA11>

6605 CROWDFUNDING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCTEQR3B8E9F>

7510 USE OF DISTRICT PREMISES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PZ8591EAA>

7530 LENDING OF BOARD-OWNED EQUIPMENT

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BVEQ7M67F22E>

7540 TECHNOLOGY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCUF593D6798>

7544 USE OF SOCIAL MEDIA

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCUF4W3D5C5A>

7540.03 STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS446E7879>

8210 SCHOOL CALENDAR

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PZK591EBF>

8330 STUDENT RECORDS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWV45C37D>

8420 EMERGENCY SITUATIONS AT SCHOOLS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q24591EDD>

8431 PREPAREDNESS FOR TOXIC HAZARD AND ASBESTOS HAZARD

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q26591EE2>

8450 CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q29591EE7>

8453 DIRECT CONTACT COMMUNICABLE DISEASES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2B591EEB>

8453.02 (AG) CONTROL OF BLOOD-BORNE PATHOGENS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7QCA592C1D>

8500 FOOD SERVICES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5Y4B4831>

8500D (AG) PROCEDURE FOR THE COLLECTION AND PAYMENT FOR CHARGED MEALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BZMSKR4F7C77>

8531 FREE AND REDUCED-PRICE MEALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2H591EF6>

8600 TRANSPORTATION and VIDEO RECORDINGS ON SCHOOL BUSES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWX45C386>

8400 SCHOOL SAFETY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7X5E6999>

8660 INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2S591F06>

9130 PUBLIC COMPLAINTS AND GRIEVANCES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q32591F16>

9150 VISITORS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q36591F1D>

9700 RELATIONS WITH SPECIAL INTEREST GROUPS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q3F591F30>